

PlanMill Absence



A complete solution for all absence reporting

- Plan for future absence and assist HR Management
- Automate the request and acceptance of absence
- Calculate the amount of time lost to absence in organisations
- Able to exchange data with Human Resource systems
- Enable annual holiday calculation
Finnish annual holiday law as default
- Integrate seamlessly into time management
- Reduce absence and absenteeism

ABSENCE IN FOCUS

CHALLENGE: In competitive business environments, small and large organisations alike face common problems related to human resource management; staff resourcing, unreported vacation and leave and inconsistent absence documentation, to name a few. When complex Human Resource systems get clogged with payroll issues related to employee absence, workplace productivity suffers.

MANAGE LEAVE EFFECTIVELY

SOLUTION: PlanMill Absence solves common human resource issues, like keeping track of staff vacation, thus improving workplace and corporate time management, positively enhancing a company's entire work culture.

You can request, accept, schedule, calculate, and get statistics for absence, all in one place. PlanMill Absence enables efficient management of employee vacation and leave, eliminates expensive needless paperwork, and dramatically reduces the extra costs of human resource management from the company's perspective.

Request, accept, schedule, calculate, and get statistics for absence in one place!

Individual User Views

PlanMill Absence enables unique user views for different roles in organisations:

- View my absence (employee)
- Request absence (employee)
- Accept / Reject absence (management)
- Resource scheduling (automatic)
- Vacation calculation in real-time (also for employees)
- Statistics and imports/exports (for Human Resources)

Easily Deployed

PlanMill Absence is easily deployed as a low-cost stand-alone or as a PlanMill add-on. It is immediately available and can be implemented quickly. It suits growing, mid-sized as well as large organisations.

Languages

PlanMill provides you with interchangeable user language options in English, German and Finnish.

QUICK FACTS

- **AVAILABILITY**
Available as a Stand-alone or Add-on product to PlanMill CRM, Project, PSA and ERP
PlanMill SaaS – our IT environment
PlanMill On-Premise - your IT environment
- **SYSTEM REQUIREMENTS**
PlanMill 12.1 or later versions (On-Premise users)
- **MULTI-BROWSER SUPPORT**
Google Chrome, MS Internet Explorer, Mozilla Firefox and Safari
- **SERVICES**
PlanMill's Comprehensive Services include: Support, Deployment, Customization, Integration and Training to meet your specific business needs.
- **30-DAY FREE TRIAL**
Contact us through sales@planmill.com or apply at www.planmill.com.

KEY FEATURES AND BENEFITS	ADD-ON PRODUCT	STAND-ALONE PRODUCT
Eco-friendly, no paper wasted	✓	✓
Full visibility to absence in all organizational levels without compromising individual privacy issues	✓	✓
Minimum manual steps for HR or management	✓	✓
Use also for basic HR system to store information about employee's work	✓	✓
Manage short or long absence	✓	✓
Attach documents to absence requests	✓	✓
Automatic and manual email notifications	✓	✓
See all absence requests in resource calendar, also in planning stage (work schedules)	Absences + all work tasks	Absences only
Export absence periods to calendar (global standards, e.g. iCal)	✓	✓
Enables view of <i>Change History</i> or <i>Login History</i> of each absence	✓	✓
Creates automatic time reports for ongoing and completed absences	✓	Not included
Yearly earned vacation for each person from HR systems (import) or manual update	✓	✓
Import user data from HR systems	Ask for offer	Ask for offer
Exports to HR systems	Ask for offer	Ask for offer